



San Antonio Food Bank **Form E**
Fridge and Freezer Log

Name of Agency: _____ Pantry Congregate Feeding Site

Location of Refrigerator/Freezer: _____

Month / Year: _____

Please indicate the temperature of each unit in the space provided. You must monitor temperature a minimum of Once a week (or daily for shelters and Kitchens) and you must initial where indicated. Thank you!

Day of the Month	Fridge 1	Fridge 2	Fridge 3	Freez 1	Freez 2	Freez 3	Comments and Initials
1							
2							
3							
4							
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31							

Refrigerators should be at 40 degrees or below. Freezers should be at 0 degrees or below. If they are not at these Temperatures you should have them serviced.

INSTRUCTIONS: Pantries - Take Temperature Weekly
 Congregate Feeding Sites – Take Temperatures Daily

Congregate Feeding Sites include Shelters, Daycares, Soup Kitchens and anyone preparing meals for clients